**SUBJECT: College & Career Planning System for District-Wide Use**

Good Morning,

As we receive questions about tools available to our students, we wanted to send a quick reminder that all Waukee students, their family members/guardians, and staff have access to the [Iowa College & Career Planning System](https://iowa.kuder.com/landing-page/) featuring Kuder [Navigator](https://kuder.com/p-20-solutions/navigator/)®.

Navigator empowers our students with the following key tools:

* Career assessments to guide self-discovery and occupation exploration
* Ed Plan to build a comprehensive four-year plan
* Resume building and an online career portfolio (e-Portfolio)
* Grad Plan to track student activities against state requirements

We will communicate in the coming months how you may be involved in using this comprehensive solution to help guide our students and ensure we as a district meet state District Career and Academic Plan reporting requirements.

You can join upcoming [system trainings](https://kuder.com/webinars-and-courses/list/?tribe__ecp_custom_2%5B0%5D=General+Product+Training&tribe__ecp_custom_2%5B1%5D=Nebraska+Career+Connections) to learn more about the solutions available to students and educator insights available through their refreshed admin experience!

Thank you for your dedication to improving education and helping ensure the academic and career success of those we serve. If you have any questions about your role in utilizing Navigator with students, please reach out!

Sincerely,

[NAME]

[CONTACT INFORMATION]